

PURVANCHAL MUTUAL BENEFIT NIDHI INDIA LIMITED

3/176 VIJAYANT KHAND, GOMTI NAGAR, LUCKNOW, UP - 226010 CIN - U65991UP2014PLC065207 www.pmbnidhi.com

Name of the Recruitment Authority: PURVANCHAL MUTUAL BENEFIT NIDHI INDIA LIMITED Applications are invited for recruitment to the following posts in Uttar Pradesh.

Name of the Post: GENERAL MANAGER

No. of Posts: 01 Posts. SALARY: 78300-209200.

Name of the Post: ASST GENERAL MANAGER

No. of Posts: 01.

SALARY: 67700-208700.

Name of the Post: .REGIONAL MANAGER

No. of Posts: 18 Posts. SALARY: 35400-112400.

Name of the Post: .BRANCH MANAGER

No. of Posts: 75 Posts. SALARY: 25500-81100.

Name of the Post: ACCOUNTANT

No. of Posts: 75 Posts. SALARY: 18800-56600.

Name of the Post: FIELD OFFICER

No. of Posts: 600 Posts. SALARY: 18800-56600.

Name of the Post: CLERK No. of Posts: 150 Posts. SALARY: 16200-52800.

Opening Date of Application: <u>28.01.2021</u> Closing Date of Application: <u>28.02.2021</u> Official Website: <u>www.pmbnidhi.com</u>

In case of any queries / complaint you can write us on <a href="mailto:com/contact@pmbnidhi.c

For better response please use Google Chrome.

Educational Qualifications:

SR NO	NAME OF THE POST	EXPERIANCE	QUALIFICATION	AGE
1	GENERAL MANAGER	8 YEARS	MBA	28-45
2	ASST GENERAL MANAGER	5 YEARS	MBA	25-45
3	REGIONAL MANAGER	3 YEARS	ANY GRADUATE	23-40
4	BRANCH MANAGER	2 YEARS	ANY GRADUATE	21-38
5	ACCOUNTANT	2 YEARS	B.COM WITH COMPUTER PROFICIENCY	21-38
6	FIELD OFFICER	-	10+2	21-35
7	CLERK	-	10+2	18-35

- 1. In case of major / minor specialization, major specialization should be in the stream prescribed.
- 2. All the educational qualifications mentioned should be from a University / Institution / Board recognized by Govt. Of India / approved by Govt. Regulatory Bodies and the final result should have been declared on or before 01.01.2021. Proper document from Board / University for having declared the result on or before 01.01.2021 has to be submitted at the time of interview. The date of passing the eligibility examination will be the date appearing on the mark-sheet or provisional certificate issued by University / Institute. In case the result of a particular examination is posted on the website of the University / Institute and web based certificate is issued then proper document / certificate in original issued and signed by the appropriate authority of the University / Institute indicating the date of passing properly mentioned thereon will be reckoned for verification and further process.
- 3. Candidates can apply for only one post. Multiple applications will be summarily rejected.

Age: The age of all applicants will be calculated from 01.01.2021.

Application Fees: All candidates required to pay ₹-540/- only.

<u>Selection Process:</u> All participants will be selected by their scorecard of the Common Written Examination (CWE). Qualify candidates will be called for Interview and Will Get Appointment Letters. Interested and eligible candidates required to fill the online form of PURVANCHAL MUTUAL BENEFIT NIDHI INDIA LIMITED via visiting the Official website of www.pmbnidhi.com

Please note that the eligibility criteria specified herein are the basic criteria for applying for the post. Candidates must necessarily produce the relevant documents in original and a photocopy in support of their identity and eligibility -pertaining to category, nationality, age, educational qualifications etc. as indicated in the online application form at the time of interview and any subsequent stage of the recruitment process as required by PMB NIDHI INDIA LIMITED. Please note that no change of category will be permitted at any stage after registration of the online application and the result will be processed considering the category which has been indicated in the online application, subject to guidelines of the Government of India in this regard. Merely applying for CRP/ appearing for and being shortlisted in the off-line examination and/or in the subsequent interview and/ subsequent processes does not imply that a candidate will necessarily be offered employment in any of the Participating Organizations. No request for considering the candidature under any category other than the one in which one has applied will be entertained.

How to fill online form:

- 1. Candidates can apply online only from 28.01.2021 to 28.02.2021 and no other mode of application will be accepted.
- 2. Scan and save your photo and signature first.
- 3. Login to www.pmbnidhi.com
- 4. Click "Apply for a job" which will direct you towards the form where the general details about the candidate are asked.
- 5. Upload your saved photograph and signature scan here in their respective containers.
- 6. After carefully entering all the fields in the exam form, you need to submit it by clicking the submit button.
- 7. A new window will open where the candidate will be asked to pay their exam fee via e-transfer mode.
- 8. **Fees:** ₹-540/- only.
- 9. Your form will be submitted.
- 10. Note that your e-mail address, phone number are carefully entered in the form because any new notification through PURVANCHAL MUTUAL BENEFIT NIDHI INDIA LIMITED will be directed to your email or phone address automatically.
- 11. Candidates should carefully fill in the details in the On-Line Application form at the appropriate places very carefully and click on the "SUBMIT" button at the end of the On-Line Application format. Before pressing the "SUBMIT" button, candidates are advised to verify every field filled in the online application form. The name of the candidate or his / her father / husband etc. should be spelt correctly in the application as it appears in the certificates / mark sheets. Any change / alteration found may disqualify the candidature. In case the candidate is unable to fill in the online application form in one go, he / she can save the data already entered. When the data is saved, a provisional registration number and password will be generated. Candidate should note down the Provisional registration number and password. An Email & SMS indicating the Provisional Registration number and Password will be sent. They can reopen the saved data using Provisional registration number and password. Once the application is filled in completely, candidate should submit the data.

Mode of Payment:

- 1. Candidates have the option of making the payment of requisite fees / intimation charges through ONLINE mode only.
- 2. The online application form is integrated with the payment gateway and the payment process can be completed by following the instructions.
- 1. The payment can be made by using Debit Credit Cards, Internet Banking, IMPS, Cash Cards / Mobile Wallets by providing information as asked on the screen.
- 2. After Final Submit, an additional page of the online application form is displayed wherein candidates may follow the instructions and fill in the requisite details.
- 3. If the online transaction has not been successfully completed then candidates are advised to login again with their provisional registration number and password and pay the Application Fees / Intimation Charges online.
- 4. On successful completion of the transaction, an e-receipt will be generated.

5. Candidates are required to take a printout of the e-receipt and online application form containing fee payment details. Please note that if the same cannot be generated then online transaction may not have been successful.

Note: After submitting your payment information in the online application form, please wait for the intimation from the server, DO NOT press Back or Refresh button in order to avoid double charge For Credit Card users. All prices are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert to your local currency based on prevailing exchange rates. To ensure the security of your data, please close the browser window once your transaction is completed. After completing the procedure of applying on-line including payment of fees / intimation charges, the candidate should take a printout of the system generated on-line application form, ensure the particulars filled in are accurate and retain it along with Registration Number and Password for future reference. They should not send this printout to the PURVANCHAL MUTUAL BENEFIT NIDHI INDIA LIMITED / Banks.

GENERAL INSTRUCTIONS:

- 1. Candidates will have to invariably produce and submit the requisite documents such as valid call- letter, a photocopy and original of photo-identity proof bearing the same name as it appears on the online submitted application form etc. at the time of examinations and interview respectively. No document shall be directly sent to PURVANCHAL MUTUAL BENEFIT NIDHI INDIA LIMITED by the candidates before or after examination.
- 2. Before applying for the mentioned specialist posts, the candidate should ensure that he / she fulfils the eligibility and other norms mentioned in this advertisement. Candidates are therefore advised to carefully read this advertisement and follow all the instructions given for submitting online application form.
- 3. A Candidate's admission to the examination / short listing for interview / and subsequent processes is strictly provisional. The mere fact that the call letter(s) / provisional allotment has been issued to the candidate does not imply that his / her candidature has been finally cleared by PURVANCHAL MUTUAL BENEFIT NIDHI INDIA LIMITED would be free to reject any application, at any stage of the process, cancel the candidature of the candidate in case it is detected at any stage that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false information / certificate / documents or has suppressed any material fact(s). If candidature of any candidate is rejected for any reason according to the terms and conditions of this advertisement, no further representation in this regard will be entertained. Such decisions shall be final and binding on the candidate. If any of these shortcomings is / are detected after appointment in a Participating Organization, his / her services are liable to be summarily terminated.
- 4. A candidate can apply for only one post and not more than one application should be submitted by any candidate. In case of multiple Applications only the latest valid (completed) application will be retained and the application fee / intimation charges paid for the other multiple registration(s) will stand forfeited.
- 5. Multiple attendance / appearances in the off-line examination and / interview will be summarily rejected / candidature cancelled.
- 6. Online applications once registered will not be allowed to be withdrawn and / or the application fee / intimation charges once paid will not be refunded nor be held in reserve for any other examination.
- 7. Any resulting dispute arising out of this advertisement including the recruitment process shall be subject to the sole jurisdiction of the Courts situated at LUCKNOW.
- 8. Any canvassing or creating influence for undue advantage shall lead to disgualification from the process.

- 9. Any request for change of address, details mentioned in the online application form will not be entertained.
- 10. Any request for change of date, time and venue for examination and interview will not be entertained.
- 11. A recent, recognizable photograph (4.5cm × 3.5cm) with signature should be uploaded by the candidate in the online application form and the candidate should ensure that copies of the same are retained for use at various stages of the process. Candidates are also advised not to change their appearance till the process is completed. Failure to produce the same photograph at various stages of the process or doubt about identity at any stage could lead to disqualification. Photo uploaded should be of appropriate size and clearly visible.
- 12. Intimations will be sent by email and / or sms only to the email ID and mobile number registered in the online application form
- 13. PURVANCHAL MUTUAL BENEFIT NIDHI INDIA LIMITED shall not be responsible if the information / intimations do not reach candidates in case of change in the mobile number, email address, technical fault or otherwise, beyond the control of PURVANCHAL MUTUAL BENEFIT NIDHI INDIA LIMITED and candidates are advised to keep a close watch on the authorized PURVANCHAL MUTUAL BENEFIT NIDHI INDIA LIMITED website www.pmbnidhi.com for latest updates.
- 14. The candidates are required to follow all the Guidelines regarding Social Distancing Mode of Exam given in this advertisement and subsequently. Any violation may result in cancellation of candidature.

The structures of the Examinations which will be conducted off-line are as follows:

SR NO	NAME OF TEST	NO OF QUESTION	MAXIMUM MARKS	MEDIUM OF EXAM	DURATION
1	Reasoning				
2	General + Banking Awareness	100	100	Hindi & English	80 Min.
3	Hindi				
4	English]			

Negative Marking: For every wrong answer 1/4 mark or 25% marks of that question will be deducted.

Following items are not allowed inside the examination centre:

- 1. Any stationery item like textual material (printed or written), bits of papers, Geometry / Pencil Box, Plastic Pouch, Calculator, Scale, Writing Pad, Pen Drives, Log Table, Electronic Pen / Scanner etc.
- 2. Any eatable item opened or packed.
- 3. Any other item which could be used for unfair means for hiding communication devices like camera, blue tooth devices etc.

ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT / USE OF UNFAIR MEANS:

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting online application form. At the time of examination, interview or in a subsequent selection procedure, if a candidate is (or has been) found guilty of –

- 1. Using unfair means or
- 2. Impersonating or procuring impersonation by any person or

- 3. misbehaving in the examination / interview hall or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or
- 4. Resorting to any irregular or improper means in connection with his / her candidature or (v) obtaining support for his / her candidature by unfair means, or
- 5. Carrying mobile phones or similar electronic devices of communication in the examination / interview hall, such a candidate may, in addition to rendering himself / herself liable to criminal prosecution

<u>CALL LETTERS:</u> The Centre, venue address, post applied for, date and time examination and interview shall be intimated in the respective Call Letter. An eligible candidate should download his / her call letter from the authorized website <u>www.pmbnidhi.com</u> by entering his / her details i.e. Registration Number and Password. No hard copy of the call letter / Information will be sent by post / courier.

<u>ANNOUNCEMENTS:</u> All further announcements / details pertaining to this process will be published / provided on authorized PURVANCHAL MUTUAL BENEFIT NIDHI INDIA LIMITED website <u>www.pmbnidhi.com</u> or on your registered mobile no or email address from time to time.

<u>DISCLAIMER:</u> Instances for providing incorrect information and / or process violation by a candidate detected at any stage of the selection, process will lead to disqualification of the candidate from the selection process and he / she will not be allowed to appear in any of the common recruitment process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect.

HRD

H.R.D. Purvanchal Mutual Benefit Nidhi India Ltd.

PMB NIDHI INDIA LTD.